How to Order Groceries for Pick-Up from Publix

Order your groceries for "Pick-Up" and a Blaze Foundation volunteer will pick up your groceries on the scheduled day and deliver them to your door free of charge!

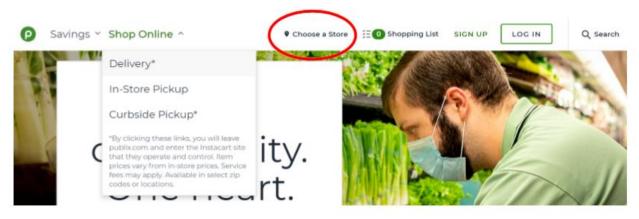
Unlike Kroger, Publix does charge a fee for ordering groceries for pick up but it is less than the cost to have them delivered. Ordering is EASY once you set up an account.

First, you will need to **set up a Publix account** if you don't have one already. If you don't have an account, then it is easy to set up and you only have to do this once.

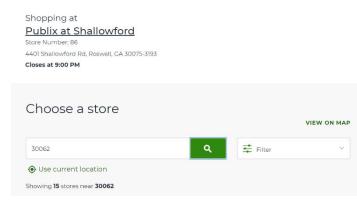
- 1. Go to www.Publix.com
- 2. Click "Log In" or "Sign Up"
- 3. Sign in with your email address and password or click "Sign Up" if you don't have one already. (Note: If you click "Keep me signed in" you won't have to log in every time that you place an order. You can also click "Skip" on each of the following screens when prompted with marketing questions).

Select the Store Location close to you:

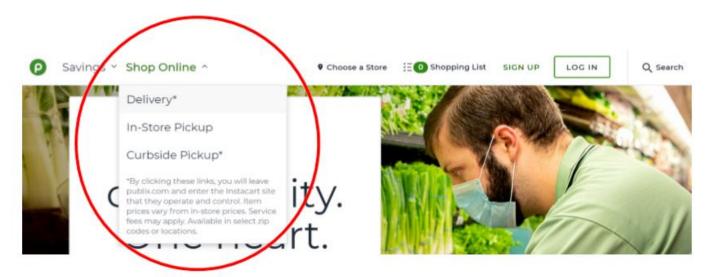
1. Select "Choose a Store" from the top menu bar. Enter your Zip Code and select the store where you want to pick up the groceries. (Note: Be sure to select a zip code in one of our locations if you would like us to deliver your groceries to you).



 If it doesn't say "Shopping at your store location" then enter your zip code and click search (the magnifying glass) to display and select the store where you want to place your order.



3. Select "Shop Online" in the Menu Bar at the top of the page. Note that Publix offers a few items for "In-Store Pickup" for no additional cost & prices are the same as the in-store prices – such as deli and bakery items. But to place a grocery order, you must select "Curbside Pickup" which is managed by Instacart. Please be aware that Instacart may charge additional service fees for both Curbside Pickup and Delivery and the prices for your items may not be the same price you would pay in the local store (see the disclaimer on the picture here and in Step 5 below).

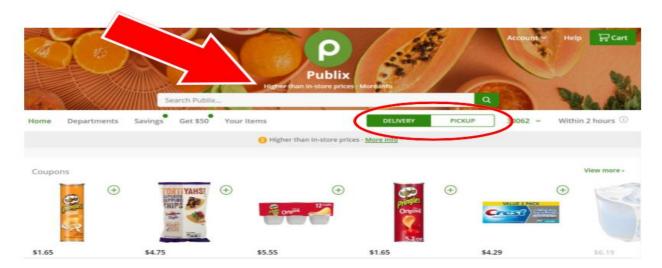


4. Enter your Zip Code and click "Start Shopping" to log in to the Instacart site. You can use your Publix Account or create a new Instacart account with your email address. (Note: They also give you the option to "Log In with Your Google Account" which we don't recommend because this allows Instacart to access all of your contacts, which is probably not a good idea ①).

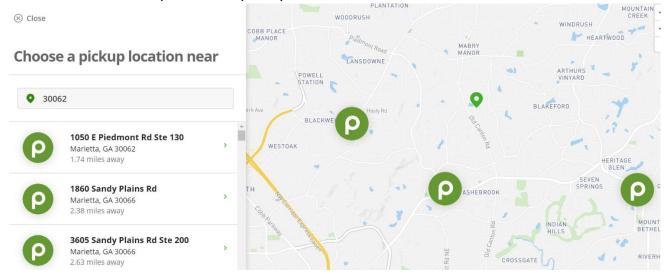




5. Click "Pickup". (Note the disclaimer about the higher prices).



6. Select the store where you want to place your order.

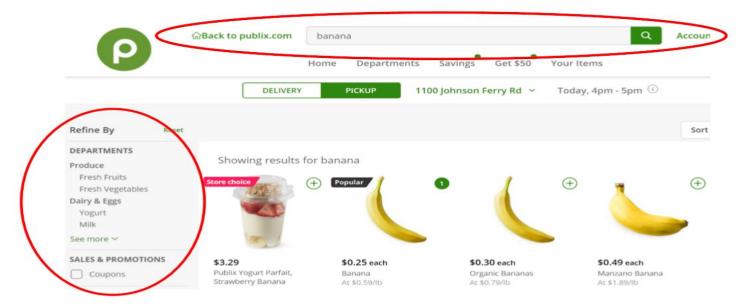


(Note: Be sure to select a zip code in one of our locations if you would like us to deliver your groceries to you).

Now you are all set to start shopping and place your order!

Place Your Order:

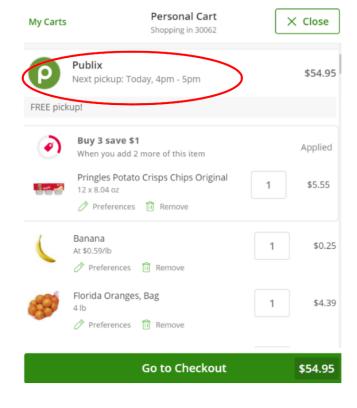
7. Type the item name in the search bar (e.g., "banana") or click on the "Department" name on the left. For each item you want to order, just click on the "+" sign to add the item to your cart.



A few tips:

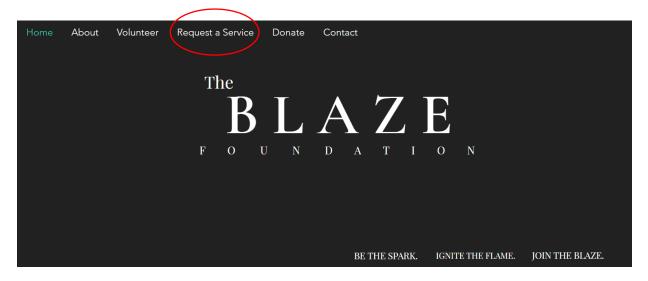
- If you want to order more than one of an item click the + button to adjust the quantity (for example, bananas are sold by each banana not a bunch of bananas, so if you want 4 bananas, be sure to enter 4 in the quantity).
- Click "Your Items" to see things you typically purchase.
- Click "Savings" to see items currently on sale.
- 8. When you are finished shopping, click the shopping cart icon at the top of the page. Check the items in your cart to be sure that everything is correct (especially items like bananas). Click on "preferences" next to each item to let the store know if you are ok replacing an item with another similar item.
- Select "Next pickup:" to pull up a drop down box. Choose a date for pickup. Click "More" at the bottom of the screen to see available times up to 7 days in advance.

Note: Remember in order to give us enough time to match a volunteer with your request, please select a date that is 2 or more days from today. If you order alcohol, please be sure to let us know that so we can pair a volunteer who is 21+ to pick up your order.





- 10. Click "Go to Checkout" to enter your credit card information on the secure Instacart payment site.
- 11. You will receive an Order Number when you complete your order. You should also receive an email confirmation from Instacart/Publix showing that your order is complete.
- 12. Go to www.blazefoundation.org and select "Request a Service".



13. Enter your information in the Blaze Foundation Service Request Form. Be sure to include your name and cell phone number so we can contact you along with your Instacart/Publix Order Number, Date, Time and store location for pickup. The volunteer does not handle any money transaction, so you never give the volunteer your credit card information.

That's It!

Now a Blaze Foundation volunteer will contact you via text message to confirm the date and time of the pickup and arrange where you would like your groceries delivered and dropped off (e.g., side porch, etc...). The volunteer will pick up your groceries at Kroger for you and deliver them to you free of charge. Once they drop them off, they will text you to let you know your groceries have been delivered.

Still have questions?

Just email us at <u>foundationblaze@gmail.com</u> and we are happy to help walk you through placing your first order or to answer any questions you may have.